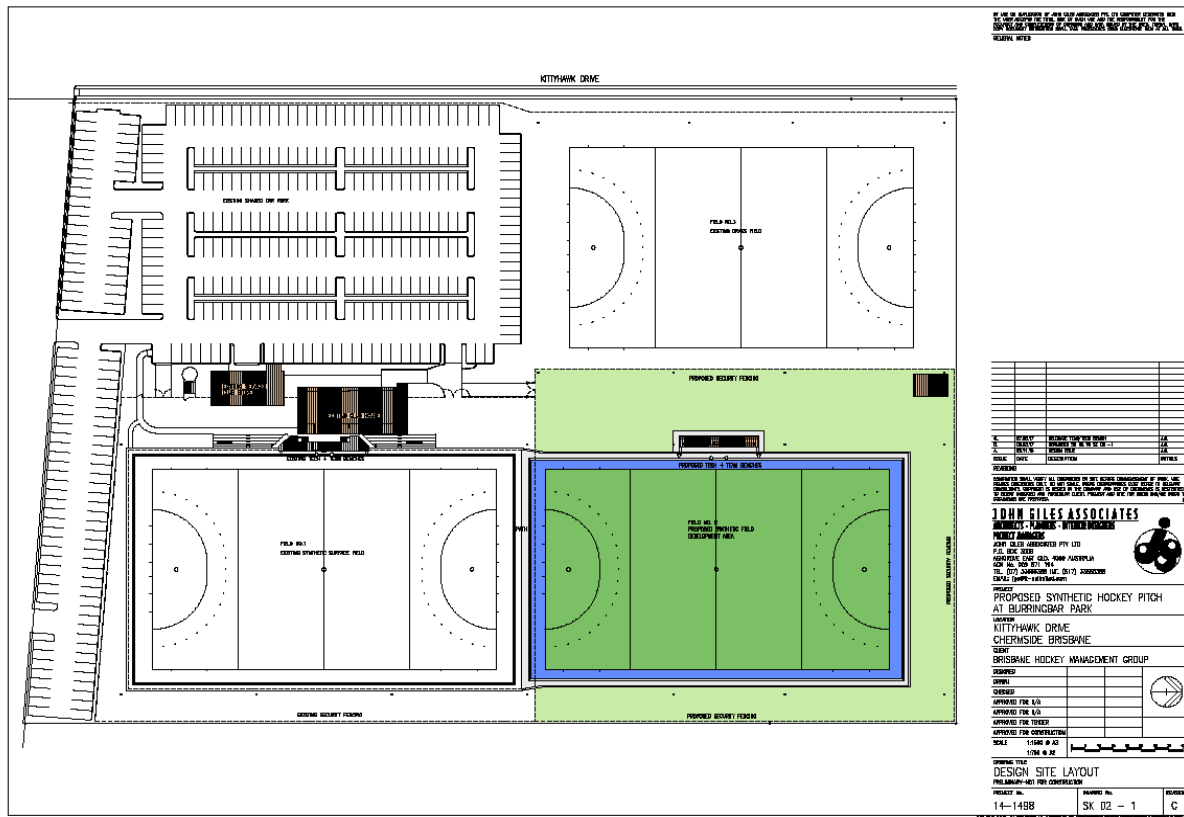


# BHMG INC

BRISBANE HOCKEY MANAGEMENT GROUP INC



## 2017 Annual Report



Australian Government

Department of Infrastructure and Regional Development



Queensland Government



Dedicated to a better Brisbane

# **Brisbane Hockey Management Group Inc.**

## **Ninth Annual Report**

President: Greg Swann

Secretary: Kathleen Proctor

Treasurer: Ron Marsden

Committee Members: Peter Gaddes, Ian Jones, Karin Walduck  
Committee Guests: John Giles, Ian Harcla, Dushen Salecich.

Brisbane City Council Marchant Ward: Cr Fiona King

Facility Supervisor: John Goodall

Casual Facility Supervisors: Robyn Sneddon, Lisa & Ashlyn McBurnie,  
Andrew Dawson, Tony Freshwater.

### **Contents Page**

<b>Contents</b>	<b>Page Number</b>
President's Report	1
Secretary's Report	3
Vale – Paul Saunders	4
Treasurer's Report	5
Equipment, Staff and Facilities Report	7
Canteen, Grants and Funding Report	8
Appendix – Statement by the Board	9
Profit & Loss Report	10
Balance Sheet	12
Notes of Financial Report	14
Compilation Report	15
Auditors Report	16

## **PRESIDENT'S REPORT**

This year has been one of continuing the improvement and maintenance within a stable facility and financial management framework. 2017 was our eighth full year of operation of the centre as Brisbane Hockey Management Group Inc. (BHMGM) since commencing part way through the 2009 season.

The Brisbane City Council \$1 million grant for the provision of a second artificial surface at Burringbar announced in 2016 was confirmed and payment has commenced to meet preparation costs for the second artificial surface. Importantly, the Brisbane City Council grant also enabled BHMGM to preserve the Commonwealth grant of \$300,000 announced in 2013 with funding now available to meet project costs.

BHMGM also secured a grant from the Queensland Government under its Get Playing Places and Spaces program of \$127,115 for upgrading lighting. Our sincere thanks go to the Commonwealth Government, Brisbane City Council and the Queensland Government for these grants which make the provision of a second artificial surface at Burringbar a reality.

2017 has been a busy year with finalisation of plans and specifications for the new field and the planning requirements required by the Brisbane City Council. The Development Approval required has now been obtained and construction is scheduled to commence in late January 2018. Unfortunately, delays in granting the Development Approval has pushed the construction back to after the December/January construction industry close down.

The request from Westfield to use the bottom field for staff parking during construction at the Chermside Shopping Centre commenced in April 2016, following Brisbane City Council approval. The parking contract extended to end April 2017 and delivered approximately \$210,000 to BHMGM. A significant portion of these funds will be used for refurbishment of the grass field with the balance assisting to complete the new field.

The delayed start to construction has impacted on the refurbishment of the remaining grass field. Some of the spoil from construction of the new field will be used to raise the level of the grass field to reduce water impacts. Access for construction of the new field will be across part of the grass field resulting in the refurbishment having to wait until construction is finished. The grass field refurbishment will commence as soon as practicable.

Unfortunately we have been unable to secure grants for further spectator facilities at Burringbar. Plans for a viewing deck have been developed and will be reviewed after the completion of the new field before seeking further funding to provide the best viewing options for both fields.

The facility continues to be maintained and improved with costs incurred due to its age and wear and tear. Field fencing and safety barriers were upgraded in 2017.

Security at Burringbar is a concern with break-ins and the subsequent theft of property continuing to impose costs on BHMGM. Security options are currently being examined.

The provision for the second artificial surface is good news for both BHMGM and the Brisbane Hockey community as it will provide more field time for training and fixtures, benefitting junior male and female players in particular.

While the financial viability of Burringbar is strong, cost pressures continue to be experienced, in particular for electricity and water. Changes to the way electricity charges are applied continue to see high electricity costs to BHMGM, not for usage that we can control, but for network connection charges. Negotiations with the power supplier were undertaken to reduce electricity costs and resulted in the installation of a Power Factor Correction (PFC) unit on a four year no interest repayment plan and a four year supply agreement at lower charge rates. The PFC reduces the network charges by reducing the peak demand charge and will result in significant savings. The new field will also have LED lighting to reduce electricity usage.

In addition to the provision of the second artificial surface, the priorities for BHMGM in 2017 and going forward are to continue to run the centre on a commercial basis to ensure self-sufficiency, maintenance of the facility and to make provision for the next replacement of the existing artificial surface as well as progressive improvement of the facility. A range of maintenance issues can be expected to continue – many of which are costly to resolve.

Maintenance of the facility continues to be good with the grounds and facilities being clean and presentable. Thank you to our Facility Manager, John Goodall, and his team for your commitment to the good maintenance and operation of the centre.

A facility development strategy continues to be developed to guide future improvements to Burringbar. High priority items are planning for supporting infrastructure (change rooms, viewing facilities etc.) for the new artificial surface and how this can be best integrated with existing facilities and their improvement. The construction of a viewing deck to improve spectator amenity remains a priority dependent only on grant funding. Refurbishment of the remaining grass field is a high priority to provide a quality field to support grass hockey training.

BHMGM continues to face the continuing conflict of providing a turf facility for Brisbane Hockey at the lowest cost practicable while maintaining and improving Burringbar and saving the funds required for turf replacement. The cost to players for turf hire is acknowledged, however, BHMGM has to balance this within its financial responsibilities to provide for the upcoming replacement of the existing turf and the cost of the continued operation and maintenance of Burringbar. This impacts on the hire fees for use of the turf fields which is the major income source for BHMGM.

The achievements this year would not have been possible without the continuing commitment of the Committee and particular mention is made of the work of our Secretary, Kathleen Proctor and Treasurer, Ron Marsden. Both have key roles within their associations and have also continued to work hard to establish and improve the BHMGM operation of Burringbar Park. Ian Harcla also continues to make a significant contribution in identifying and progressing applications for available grants. The continuing commitment and work of representatives on BHMGM is appreciated.

I would like to give a special mention to John Giles, Project Manager for the provision of the new field, for his continuing strong support to BHMGM. John has provided invaluable advice and expertise in guiding BHMGM through the complex requirements and his willingness to provide assistance on issues associated with the Burringbar facility is much appreciated.

Vale Paul Saunders: Sadly, 2017 saw the passing of Paul Saunders our inaugural Treasurer and Treasurer up to his passing in February this year. Paul will be missed both for his contributions to BHMGM as well as his good company over many years.

In closing, BHMGM is looking forward to an exciting and fulfilling 2018 as the provision of a second artificial surface is realised.

**Greg Swann**  
**President**

## **SECRETARY'S REPORT**

Our AGM was held on December 13<sup>th</sup> 2016 our Board was elected unopposed, Greg Swann continued as President, and Peter Gaddes was appointed as a new Board Member from KWSHC replacing Ian Harcla. The following guests attended the AGM and were asked to attend all meetings in 2017: Dushen Salecich the new BHA President; Ian Harcla to continue his work with grant applications; and John Giles from John Giles and Associates – Architects - Project Managers – Town Planner for his essential work as the Project Manager on the second turf project.

Our general meeting following the AGM saw us discuss:

- 2017 Budgets & Fees - approved
- Electricity and ways to reduce this escalating cost
- Facility Maintenance and staff
- The second Turf Project – planning and funding

Westfield Chermside Shopping Centre (SCentre) continued to use the grass field for parking until April 2017, while this has caused disruption to KWSHC and their club training, we hope the long term benefits of a second synthetic turf and a high class grass field in the future will be the reward for this inconvenience.

Sadly, in February 2017 our inaugural Treasurer Paul Saunders lost his long battle with cancer, his positive outlook and zest for life is missed. His dedication to BHMGM is shown in every annual report of the association. BHA then looked to a Life Member to fill the void in their association and Ron Marsden took over the role of BHA Treasurer and then the BHMGM Treasurer role as well. Thank you Ron, for taking over this important area of our association at a critical time of major development.

2017 it is fair to say has been dominated with the planning for the second synthetic field at Burringbar Park. All members of the Board have been valuable in this endeavor, but it is to Board Guests John Giles and Ian Harcla who a huge debt of appreciation must be extended. John apart from his outstanding professional credentials is also an enthusiastic hockey supporter and a man with unequalled experience in this type of project; and Ian Harcla's commitment to finalizing the grants with the Federal, State and local government has been invaluable. Thank-you gentlemen.

As discussed at our planning meeting in December, we are constantly looking for ways to reduce costs and improve services. Greg Swann led the team in finding a way to reduce the electricity costs, thank you Greg we hope the new PFC will create long term savings in this area. While Greg was overseas, Karin Walduck stepped into the chair role and ensured all business continued in his absence. Thank you Karin for your wise counsel and commitment to BHMGM.

Our new Facility Manager John Goodall maintained the facility to a high standard during 2017. Thank you John and all the casual staff for your hard work in this, although the facility is now getting older, we are proud that it is always presented in the best light possible. Thank you also to Dr Anthony Lynham MP for a portable shade shelter for our facility.

During the year a Community Benefit Fund Grant for seating was gained and John Goodall organized installation just prior to the finals, creating a tiered effect on the hill near the canteen and additional seating on the western side of the field. This seating is a huge success. We are now installing better netting in this area to provide safety for training, and better vision for games. Thank you to Peter Gaddes for looking after this.

We had hoped that England would use our facility for pre-Commonwealth Game training but unfortunately they cancelled their booking in October.

KWSHC continued to run the canteen to allow our patrons to purchase quality product at reasonable prices. All money raised from the canteen stays in our sport, so we encourage you to utilize the facilities provided. Thank you to KWSHC for your work with this. The canteen is limited in space and storage, but we appreciate what KWSHC do within these limitations.

Thank you to all members of the Board and guests for your attendance at meetings and commitment to BHMG. Thank you also to Kim Rendell (BHA) for looking after the mail and website for BHMG.

2018 looks to be an even busier, challenging and successful year.

***Kathy Proctor***  
***Secretary***

#### **VALE PAUL SAUNDERS**



**Paul Saunders**, BHA Director of Finance and BHMG Treasurer, passed away Friday, 17 February 2017. The Brisbane Hockey Management Group wishes to express its condolences to Paul's family and friends. Paul will be missed by many! The following is from the [@brisbane.hockey](https://www.facebook.com/brisbane.hockey) Facebook page:

"Paul was on the board of Brisbane Hockey Association (BHA) for more than 15 years, including being the longest serving Director of Finance/Treasurer in the association's 85-year history, holding the position for 12 years. He also held roles such as BHA Director of Promotions and Marketing, which included the implementation of TV coverage for Brisbane hockey, and was inaugural Treasurer of the Brisbane Hockey Management Group, which oversees the Burringbar Park hockey facility.

Paul was involved in running BHA awards nights and Queensland State Championships and held roles at Hockey Queensland. Paul Saunders was granted Life Member status for Brisbane Hockey Association in 2011 and is a Life Member of Valley Hockey Club, where he also served as the club's Division 1 men's team manager for several years."

## **TREASURER REPORT**

I have pleasure in submitting on behalf of the Board of Management of the Brisbane Hockey Management Group Inc the financial statement of the Association for the year ending 30<sup>th</sup> September 2017.

Firstly, I am very honoured that BHA and BHMGM had the confidence in me to take on the position of Treasurer of BHMGM due to the sad passing of previous Treasurer, Paul Saunders. I sincerely thank you for that support.

### **Financial Report Y/E 2016:**

I am sorry to advise that last year's stated profit was incorrect. As stated, the profit of \$97,799 was inflated due to car parking payments of \$86,000. In fact, without this the actual profit of running the centre would have been \$11,799. On checking the records, I noticed that the depreciation for Y/E 2016 of \$21,200 was not taken up. Therefore, the centre ran at a loss of \$9,401. I honestly believe that this was just an oversight.

### **New Turf Field:**

As reported last year, BHMGM received grant funding of \$1,300,000 from the Federal Government and the Brisbane City Council. To date, we have received \$200,000 from the Brisbane City Council. This has been recorded as a Liability so as not to inflate the P & L as the carparking payments did last year. There have been a few problems with the Brisbane City Council re extra charges and planning issues. However, under the stewardship of John Giles, our Project Manager most of these have been overcome.

A Get Playing Places and Spaces application for floodlights has been approved to the value of \$127,115.

### **Outdoor Tables and Seating:**

BHMGM received a grant from Gambling Community Benefit Fund for \$18,400 for outdoor tables and seating. These have been purchased and installed. The income and expenditure have been acquitted as required.

### **Scentre (Westfield):**

The second grass field continued to be used as parking for Westfield ending in February. The revenue for this was \$105,245. This has been recorded as a Liability so as not to inflate P & L as this is not an actual income to running the centre. I, also transferred \$86,000 (last year's parking revenue) from our Retained Earning in Equity to Park – Westfield (Liability) to reflect the correct revenue received from Scentre - \$191,245. This money will go towards the restitution of the grass field use for parking and hopefully there will be funds left over to go into our sinking fund.

### **Sinking Fund:**

The Sinking Fund of \$100,000 in Equity has also been transferred to the Sinking Fund in Liability. This should never have been recorded as an Equity.

### **Water and Electricity:**

These continue to be our major expenses in running the centre. Through investigations by Greg Swann, a Power Factor Correction System (PFC) is being installed with no initial outlay. The savings each month is paying for the unit. It will take 2 years to see any real benefit but eventually there will be a saving of approx \$3,000 per annum.

Water is another issue and presently I cannot see a solution.



**Profit / Loss Y/E 2017:**

I am pleased to advise that the running of the centre returned a profit of \$24,133. Unfortunately, I personally believe that this is not returning sufficient funds for the sinking fund to refurbish the current turf field unless the Governments come to the party. The board has this situation in hand and will be working on it in the off season.

**In Closing:**

I would like to sincerely thank John Giles for the sterling job he is doing as our Project Manager. The hours he puts in must be exhausting.

Many thanks to Ian Harcla for the excellent work in applying for grants and at times succeeding.

To our President, Greg Swann, my thanks in the pursuit of reducing our expenses and his leadership.

Also, to John Goodall, our facilities Manager and Susan Johnston, our Accounts Administrator, many thanks for your efficiency in carrying out your duties.

To Kathy Proctor, what can one say. Kath, you are a tremendous administrator. Your efficiency in your duties is outstanding. My sincere thanks.

To my fellow Board Members, my sincere thanks for your support and my compliments to you for your contributions in the running of BHMG.

***Ron Marsden***  
***Finance & Facilities***





## **EQUIPMENT, STAFF AND FACILITIES REPORT**

1. **EQUIPMENT:** All equipment on site is in sound working condition, with no major maintenance required on any of the assets. Some minor repairs to the goal nets will be undertaken prior to the commencement of the 2018 season.
2. **INSURANCE CLAIMS:** NIL
3. **FIELD MAINTENANCE:** Overall condition of the playing surface on field #1 (Turf) is good. With grass field #2 having good coverage for the duration of the season for KWSHC grass teams to train on. An audit was undertaken by Gina Smith (for Hockey Queensland) of the facility on 10<sup>th</sup> December 2017, where it was noted that for the age of the facility in general and the surrounding grounds that they were in good condition. She did however acknowledge that the turf may require some “deep cleaning” treatment prior to 2018 season. Cost will most certainly be a factor in this work from memory it will be in the vicinity of \$5000 for a “deep clean” something to be discussed at next Board Meeting.
4. **LIGHTING:** Lighting conditions are good with a LUX reading undertaken by Steve Lambert at the request of John Giles. This was primarily for the purpose of the ‘new’ turf to be constructed. These details were emailed to the Secretary. We currently have 5 spare bulbs at this point just in case any replacements are needed before season 2018.
5. **SECURITY:** KWSHC have had the locks on external door to Canteen changed and both internal doors as a situation arose whereby two individuals entered the grounds out of hours and trained on the main field. This was possible due to someone having access to a key when they should not have.
6. **PAINTING/CLEANING:** Painting of dressing rooms will take place over the December/January months as will the cleaning of carpets and surrounding concrete areas in the facility. John and Lisa will undertake to high pressure clean the concrete around the turf field as well during this period.
7. **STAFFING:** Staffing for 2017 season was similar to previous year with Robyn Sneddon, Lisa & Ashlyn McBurnie undertaking most of the allocated casual hours on offer. This will change in season 2018 with casual hours to be reduced in order to save somewhere in the order of \$5000 for the year. I have briefly discussed this with Ron Marsden (Treasurer) who was happy for this to happen if it meant saving on costs of operation.
8. **2018 PRE-SEASON:** Pre-season bookings are strong, however a lot of ‘clashing’ has occurred with dates and times due to Burringbar Park still only having one turf field at this stage. I have discussed this with the Secretary and I will be sending out an email to advise all clubs that training at Burringbar for 2018 season will commence the first week of February 2018. There will be extra turf time for clubs who wish to use it on Mondays, Fridays, Saturday & Sunday until the season proper commences. I know this will be frustrating for the clubs but it is the fairest way for all users.
9. **FINAL:** I would like to take this opportunity on behalf of myself, Lisa and staff to thank Kath and all board members during our first (learning) year of managing Burringbar Park. I know that we are heading in the right direction and look forward to season 2018 and beyond.

***John Goodall***  
***Facility Manager***

## **CANTEEN, GRANTS AND FUNDING REPORT**

2017 was an exciting season for BHMGM in the area of grants & funding with a number of grants approved and applied for.

The most exciting outcome was the approval by Brisbane City Council for the highly anticipated second artificial turf. This approval should see works start on the hybrid field around January end/February and the ability to draw down on the two existing grants of \$1m from BCC and \$300k from Federal governments.

To achieve the best utilization of the new field BHMGM submitted, and were successful in its 'Get Going Places & Spaces' grant application for LED floodlighting. This was a critical achievement allowing for increased training and fixtures to be played on the new field for the 2018 season.

To improve the overall facility, BHMGM have also applied for a further \$500k via the Dept. of Sport and Recreation – Female Facilities Grant to build additional change rooms for Burringbar. These change rooms, in addition to providing dressing rooms, PWD toilet and first aid room will also support the need of amenities for women sport with an inclusion of a much needed parents room.

2017 also saw a successful grant for additional seating for field one. It was long recognized that the limited seating around the field restricted the ability for spectators to watch games or training comfortably. The installation of this seating had an immediate impact with increases in crowds and positive feedback from patrons.

BHMGM also completed its parking agreement with Westfield bringing crucial funding to the facility. The agreement also saw a percentage of the funding for the repatriation of the grass playing field. Presently 23 teams use the field for training each week and it is hoped with the funding the upgraded repatriation will also allow for fixtures to be played at the field.

The canteen this year continued its growth in sales and increased patronage over both the winter and summer competitions by approximately 12%. Kedron Wavell continued to provide variety food, drinks and alcohol at reasonable costs to the hockey community. 2017 also saw the introduction of EFTPOS facilities, which made up of 20% of total sales for the year. To support the above increase in sales and the pending increase through the 2<sup>nd</sup> field Kedron Wavell purchased a new fridge and a commercial coffee machine to meet the needs of the patrons for 2018.

***Peter Gaddes***

